

Role Details:

• **Position:** 2026-2027 Youth Leadership Fellow (Upper Valley Region of VT/NH)

• Organization: Positive Tracks

• Location: Remote Flexible - This position is primarily remote but requires 3 hours in office each week (35 S Main St, Hanover, NH 03755), or more when needed, to support administrative and operational tasks, Occasional travel to the office for meetings, local Challenges, board meetings, or other events is also required.

Residence Requirement: Upper Valley Region of VT/NH

ABOUT THE POSITIVE TRACKS FELLOWSHIP PROGRAM

The 2026-2027 Positive Tracks Fellowship is a paid, immersive opportunity to work collaboratively with and learn from the Positive Tracks team. Each term, two Youth Leadership Fellows will help advance Positive Tracks' mission by equipping youth with the skills, knowledge, and resources needed to change the world through the power of physical activity. This role is for a Youth Leadership Fellow who will be based in the Upper Valley Region of VT/NH.

The Positive Tracks Fellowship program is part of Positive Tracks' continued expansion of youth leadership and engagement opportunities. This role provides the Youth Leadership Fellows with the opportunity to:

- Coach, recruit, and work with youth, age 12 25, that share a passion to create change
- Immerse themselves in the work and provide ideas, feedback and perspective to a
 national nonprofit organization that partners with young people to take action through
 physical activity around causes they care about
- Collaborate and work closely with the other Youth Leadership Fellow
- Develop skills in coaching, recruiting, partnership building, outreach, facilitation, critical thinking, public speaking, and communications
- Connect with a Positive Tracks designated mentor
- Create a flexible remote schedule with their manager that works with their existing priorities
- Consult with other departments to share their expertise and knowledge
- Experience an accessible remote work environment by receiving the technology and supplies needed to carry out the requirements of the position



OVERVIEW OF RESPONSIBILITIES

Program Delivery (50%)

- Be a leader in igniting and catalyzing meaningful change in communities by coaching and supporting youth in our Challenges program, including:
 - Schedule and conduct coaching sessions with Challenge Captains
 - Manage fundraising match and starter grant logistics
 - Share relevant tools and resources
 - Plan and execute a Positive Tracks Challenge
 - Provide on-site support for Challenges when necessary to ensure successful event execution

Community Outreach (30%)

- Connect with the Community
 - Connect with organizations, schools or universities
 - Create outreach presentations designed to recruit future Challenge Captains
- Represent Positive Tracks during outreach events
 - o Through in-person and online presentations, meetings and tabling events
 - As a Positive Tracks Coach and Youth Leader
 - Lead and participate in outreach activities, including but not limited to the Positive Tracks Walking Club, Community Chats, and panel discussions
- Support Communications Collection and Creation:
 - Gather storytelling assets, such as pictures, quotes, and videos, from Challenges and Challenge Captains
 - Share personal Coaching/Challenge experience on relevant communications platforms

Admin, Consultation, Research and Operations (20%)

- Share expertise and consult with the Positive Tracks team
- Perform administrative tasks as needed.

ABOUT YOU & QUALIFICATIONS

As a Positive Tracks Youth Leadership Fellow, you may be a good fit for this fellowship opportunity if you

- Are based in in the <u>Upper Valley Region of VT/NH</u> (i.e., 20 out of 24 months term)
- Are currently enrolled as a college undergraduate or graduate student



The following are characteristics and qualifications that would make you a great fit for this role. Please know that your qualifications do not need to be in a formal "work" setting. We value all experiences.

- Eligibility to work in the United States is required
- Direct experience working with youth, i.e. coaching a sport, counselor at a camp, childcare, recent member of a youth extracurricular club, etc.
- Experience sharing ideas and giving recommendations for projects or organizational improvement
- Comfort and experience with mentoring, group facilitation and public speaking
- Experience in mobilizing communities, activism, or fundraising for a cause
- Comfortable navigating social media platforms
- Passion for creating an inclusive environment that promotes physical activity as a way to build community and advocate for a cause (For example: basketball, dance, powerchair soccer, swimming, hiking, kickball, skating, etc.)
- Strong organizational skills, with an emphasis on time management and the ability to balance projects simultaneously with school and life priorities
- A team player with eagerness to collaborate
- Experience in Google Suite (Docs, Sheets, Calendar), Microsoft Office (Excel, PowerPoint, Word)
- Ability to handle confidential and sensitive information per organizational policies and procedures
- Proven engagement with local community, volunteer experience, or membership in clubs and organizations
- Access to reliable public transportation is required, but a personal vehicle or driver's license is not mandatory. A personal vehicle may be helpful for attending events or meetings.
- Comfort working remotely
- Willingness to travel to Challenges, Board meetings, presentations, and organizational events

TIME COMMITMENT

This fellowship is a two-year term (January 2026 – December 2027). The role totals between 15–20 hours per week, with 8 hours per week required to be scheduled during designated office hours (Monday to Thursday, 9 AM to 5 PM EST). The remaining hours can be adjusted based on the individual's availability and project deadlines, allowing for flexibility while co-creating a schedule with your manager that meets your needs and organizational priorities.



PHYSICAL REQUIREMENTS

Occasional in-person support for events or Challenges may require lifting and carrying equipment or materials, such as event supplies, weighing up to 25 pounds. Candidates should be comfortable with light physical activity..

COMPENSATION AND BENEFITS

- \$21/hourly
- Opportunities to serve as a consultant for other departments as needed
- Annual physical wellness stipend of \$150
- Connect with and have a mentor during your term
- Professional development opportunities

** Technology needed to carry out the job responsibilities will be provided by Positive Tracks.

TO APPLY

Please <u>click here</u> to submit your application. **Applications Close on October 26, 2025 at 11:59 PM EST, or once we receive 55 applications.**

If you have questions or would like to know more about this opportunity, please contact the Positive Tracks team at program@positivetracks.org

POSITIVE TRACKS MISSION: Positive Tracks helps ages 12 - 25 create their own athletic challenges to support the causes they care about most. We call it Sweating For Good®. Our programming provides young people with the tools and resources needed to build leadership skills, create inclusive spaces, boost physical and mental health, and spark positive

change. Starting with themselves and starting in their own communities.

From 2010 to 2024, we have helped 100,633 Positive Trackers turn 449,143 and 153,279 hours of physical activity into advocacy, activism, and \$12 million for hundreds of causes shaping our shared future. In 2025 alone, we have supported 2,178 leadership experiences.

Positive Tracks is an equal opportunity employer fully committed to creating an environment and team dedicated to our <u>Values</u> (Joy, Integrity, Growth, Inclusion, Community, Courage, and Balance) and the principles and practices of diversity, equity, inclusion, and belonging. Positive Tracks prohibits the unlawful discrimination against any employee or applicant for employment based on race, color, religion, sex, gender identity, age, national origin, genetic characteristics, disability, veteran status, marital status, sexual orientation, sexual identity or any other basis prohibited by law.

